



**TOWN OF OXFORD
RECREATION COMMISSION
APPLICATION FOR USE OF RECREATIONAL AREA(S)**

Contact Person:

Name _____

Address _____

Organization Name _____

Home Phone/Day or Cell Phone _____ / _____

Email Address _____

Area Requested _____

Date(s)/Time(s) _____

Number of People Expected _____

Project Planned _____

Non-Profit Tax ID (if applicable) _____

Will Bathroom Facilities be Required? _____

Will Running Water be Required? _____

Will Lights be Required? (Ruel Field Only) _____

Are You Planning to Sell Concessions? _____

Alternate Contact Person:

Name _____

Address _____

Home Phone/Day or Cell Phone _____ / _____

Email Address _____

Signature of Applicant

Date Received

PLEASE SEE REGULATIONS FOR USE OF PROPERTY ON REVERSE SIDE.

REGULATIONS FOR USE OF PROPERTY

1. Arrangements for the use of facilities must be completed at least 60 days before actual use.
2. Renting organization will accept responsibility for:
 - a. The proper use of the facilities and the adult supervision of activities.
 - b. Payment for damage or breakage and for police protection and supervision when necessary.
 - c. The Department will determine, with the Chief of Police, how many policemen will be required.
3. Organizations, which misuse property or equipment or fail to provide proper supervision, risk refusal on future applications.
4. Alcoholic beverages are not allowed on premises unless all required licenses have been obtained.
5. A damage/clean up fee (refundable) of \$250.00 will be required by non-town leagues and first-time users upon issuance of approval.
6. Arrangements are to be made for rubbish removal by the renting organization.
7. Fees for the use of the facilities is payable to the Recreation Commission upon approval.
8. In order to sell concessions, permission must first be obtained from the Recreation Commission. After such permission is granted, a permit must be obtained from the Board of Health.
9. Any requests to make improvements or alterations to recreational properties must be made in writing to the Recreation Commission. The Recreation Commission will respond within thirty (30) days.